



Shropshire Council  
Legal and Democratic Services  
Shirehall  
Abbey Foregate  
Shrewsbury  
SY2 6ND

Date: 7<sup>th</sup> March 2022

### Committee: West Mercia Energy Joint Committee

**Date:** Tuesday, 15 March 2022

**Time:** 10.00 am

**Venue:** Shrewsbury/Oswestry Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting. The Agenda is attached

There will be some access to the meeting room for members of the press and public, but this will be limited for health and safety reasons. If you wish to attend the meeting please email [democracy@shropshire.gov.uk](mailto:democracy@shropshire.gov.uk) to check that a seat will be available for you. Members of the public will be able to access the live stream of the meeting by clicking on this link:

<https://shropshire.gov.uk/WestMerciaEnergyJointCommittee15March2022>

Tim Collard  
Interim Assistant Director – Legal and Democratic Services

### Members of West Mercia Energy Joint Committee

Herefordshire Council	L Harvey G Davies
Shropshire Council	G Butler E Potter
Telford & Wrekin Council	L Carter R Evans
Worcestershire County Council	A Kent A Hardman

Your Committee Officer is:

**Emily Marshall** Committee Officer

Tel: 01743 257717

Email: [emily.marshall@shropshire.gov.uk](mailto:emily.marshall@shropshire.gov.uk)

# AGENDA

## **1 Election of Chairman**

To elect a Chairman for the ensuing year.

## **2 Apologies for Absence**

To receive apologies for absence.

## **3 Appointment of Vice-Chairman**

To appoint a Vice-Chairman for the ensuing year.

## **4 Minutes (Pages 1 - 4)**

To receive the minutes of the Joint Committee meeting held on 29<sup>th</sup> November 2022.

Copy attached marked 4.

## **5 Public Questions**

To receive any question or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 10.00 a.m. on Friday, 11<sup>th</sup> March 2022.

## **6 Disclosable Pecuniary Interests**

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

## **7 Supplier Contracts**

The Director of West Mercia Energy will provide a verbal update in line with the West Mercia Energy Standing Orders.

**8 External Audit Plan 2021/2022 (Pages 5 - 18)**

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

**9 Internal Audit Performance Report to March 2022 (Pages 19 - 44)**

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

**10 Internal Audit Strategic Plan 2022 (Pages 45 - 48)**

Report of the Audit Services Manager.

Contact: Ceri Pilawski (01743 257739)

**11 Anti-Slavery and Human Trafficking Statement - 2021/2022 (Pages 49 - 52)**

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

**12 Risk Management Update (Pages 53 - 62)**

Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

**13 Distribution of Surplus**

Report of the Treasurer. Report to Follow

Contact: James Walton (01743 258915)

**14 Exclusion of Press and Public**

*To consider a resolution under Section 100 (A) of the Local Government Act 1972 that the proceedings in relation to the following items shall not be conducted in public on the grounds that they involve the likely disclosure of exempt information as defined by the provisions of Schedule 12A of the Act.*

**15 Exempt Minutes** (Pages 63 - 66)

To approve the exempt Minutes of the meeting held on 29<sup>th</sup> November 2021.

**16 Annual Business Plan and Budget 2022/23 including review of 2021/22**  
(Pages 67 - 104)

Exempt Report of the Director of West Mercia Energy.

Contact: Nigel Evans (0333101 4353)

**17 Date of Next Meeting**

The next meeting of the West Mercia Energy Joint Committee will be held on Tuesday, 27<sup>th</sup> September 2022 at 10.00 a.m.